

TOWN OF SUN PRAIRIE
Town Board Meeting
May 9, 2022

Call to Order: Chairman L Updike called the board meeting to order at 6:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Patrolman J Schuster, Clerk R Wiedenbeck, and Treasurer K Weisensel were present. Guests: Bill and Lynn Copeland.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on May 5, 2022.

Pledge of Allegiance: Supervisor D Yelk led the pledge.

Approve Minutes of Prior Meetings: There were no minutes to approve.

Presentation from the Public: None.

Consider and take action: Complaint of junk vehicles at 3374 Bailey Rd. This has been an ongoing concern since October 2020. The Town Board authorized GEC (General Engineering Company) to send a zoning violation letter to Robert and Christi O'Rourke on November 17, 2021. Supervisor D Yelk was in contact with O'Rourke's son Tom, and granted him 6 months or until Spring of 2022 to register the vehicles or put them in a building. Supervisor D Yelk contacted Tom O'Rourke on Monday, May 2, 2022. Tom stated that he was working on getting the vehicles registered and was having some difficulties on a few of them. Supervisor D Yelk granted him another 2 weeks, which is May 16, 2022. After this date, it is possible zoning violation tickets will be issued.

Consider and take action: Amendment to Ordinance 2003-2, Jurisdiction and Duties of Town Constable. Supervisor D Yelk motioned to approve. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and take action: Amendment to Ordinance 2002-4, Enforcement of Code. Supervisor J Seltzner motioned to approve. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Supervisor D Yelk stated that the policy for the Constable to issue zoning violation tickets, would be as follows:

1. Town of Sun Prairie would first send a letter
2. Contact Mary at GEC (General Engineering Company), ask her do a zoning compliance check and issue a warning if necessary.
3. Have our Constable issue a zoning violation ticket with a dollar amount.

Consider and take action: Approve estimate for Fire Safe External Hard Drive. This is in addition to the \$899 for the Network Attached Storage Server (4 Terabyte). Supervisor D Yelk motioned to approve purchase. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and take action: Approve tentative estimate to hire Kerber & Rose to balance Quick Books Liabilities and take a look at our CT Form to make sure it is being done correctly. Supervisor J Seltzner motioned to approve. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Road Report: Patrolman J Schuster reported he received a letter from the Salt Company stating that we do not have to take the additional salt that was contracted and that there would be no additional charges. To date, we have received 5 estimates on security cameras, the Board asked that we get references on the two lowest bids.

Assistant Patrolman B Dodge has been mowing. They have also been shouldering and patching.

Supervisor J Seltzner brought up about the tree that is in the road ditch on Bailey Rd. Who is responsible to take care of this? Patrolman J Schuster stated it is the owners' responsibility and that he has stopped by their residence twice now, but the owner has not been home. He will get an address and send them letter letting them know it is their responsibility.

Committee Updates:

- a. **EMS:** None.
- b. **Parks:** None.
- c. **Fire:** New Fire Truck is still delayed.
- d. **Town Zoning:** Had a meeting of the Zoning Board of Appeals, and both issues past. Supervisor D Yelk asked what have the other Towns done with zoning amendments that have been passed by some Towns, but not by other Towns. Chairman L Updike stated he was drafted for a review group to look at the whole zoning ordinance and the amendments to get uniformity back in the zoning code. He will keep us posted. He also reported the Annual Meeting of Dane County Towns is May 18, 2022.
- e. **Planning Commission:** None.

Audit and Pay Bills: Supervisor J Seltzner made a motion to approve the bills as presented. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carried.

Old Business/New Business:

Treasurer K Weisensel received a complaint from a resident on voice mail that their garbage had not been picked up. She called the resident back and told him to contact Pellitteri. Resident stated that he contacted Pellitteri and they were rude to him. Treasurer K Weisensel told resident she would follow up with her contact at Pellitteri and let them know of this incident. Supervisor D Yelk suggested that we start logging the complaints.

Patrolman J Schuster brought up about the tree on corner of Burke Road and Bailey Road that needs to be taken down. The homeowner is willing to pay for it as long as the Town handles traffic control. The board didn't have a problem with this. He also reported the lady on Olin Way that wanted the culvert put in, said she agreed to a couple of loads of dirt and she will take care of it. He will also be meeting with Belkin Engineering in regards to the cost of reconstructing Bailey Road from County Highway N to Nelson Road and including Nelson Road to the town line.

Correspondence: None.

Items for next meeting agenda: Open and Award Sealcoat and Overlay Bids. Look at the 2022 Highway Budget.

Adjournment. Supervisor J Seltzner moved to adjourn the meeting. Meeting adjourned at 7:34 p.m. Next meeting will be on May 23, 2022 at 6 p.m. and an Electors Meeting on May 25, 2022 at 6 p.m.

Rhonda L Wiedenbeck, Clerk
Town of Sun Prairie