

TOWN OF SUN PRAIRIE
Regular Town Board Meeting
December 8, 2025

Call to Order: Chairman L Updike called the board meeting to order at 4:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Clerk R Wiedenbeck, Treasurer K Weisensel, and Patrolman J Schuster were present. Resident Jake Smith was also present.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on the Town bulletin board located at the Town Hall and the Town's website on December 4, 2025.

Pledge of Allegiance: Supervisor D Yelk led the pledge.

Approve Minutes of Prior Meeting: Supervisor D Yelk made a motion to approve the minutes from November 10, 2025 and November 17, 2025. Supervisor J Seltzner seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

Presentation from the Public: None.

Consider and Take Action: Approve the rezone request from Jake Smith on Parcel #0811-183-8060-3, 16 acres currently zoned A-1(EX) (Exclusive Agricultural District) located at 3090 Bailey Rd. Jake is splitting this parcel into 3 residential lots and rezoning to SFR (Single Family Residence). Supervisor D Yelk motioned to defer this item until next month. Supervisor J Seltzner seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

Consider and Take Action: Resident complaint about no parking on Town Roads from November 1 to April 1. (Ordinance 2015-2-23 Restrictive Parking on Town Highways and Road Right-of-Ways). Resident unable to attend, deferred until the next board meeting on January 26, 2026.

Consider and Take Action: Approve 2-Year Term Agreement (1/1/26-12/31/27) between the Town of Sun Prairie and the Capital Area Regional Planning Commission for Planning Services. Supervisor J Seltzner motioned to approve CARPC 2-Year Term Agreement (1/1/26-12/31/27). Supervisor D Yelk seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

Consider and Take Action: Appointment of Election Officials for the 2-Year Term of January 1, 2026 to December 31, 2027. Supervisor D Yelk motioned to approve the Appointment of Election Officials for the 2-Year Term of January 1, 2026 to December 31, 2027. Supervisor J Seltzner seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

Road Report: Things are going good, roads are clean.

Committee Updates:

EMS: Supervisor J Seltzner, talked to John at City of Sun Prairie, he will continue to call him once a month to discuss things.

Parks: Nothing to report.

Fire: Nothing to report.

Town Zoning: Had a meeting a couple weeks ago. Looking to review current ordinances.

Planning Commission: Nothing to report. December 2025 meeting was cancelled.

Audit and Pay Bills: Supervisor J Seltzner motioned to approve the bills as presented. Supervisor D Yelk seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

Old Business/New Business: Board of Review Paperwork for 2026 – Supervisor J Seltzner will be tentatively attending virtually on March 30, 2026, waiting for a full agenda before registering.

Correspondence: None.

Items for next meeting agenda: Jake Smith rezone.

Set Next Meeting Date: The next town board meeting is January 26, 2026 at 4:00 p.m.

Adjournment: Supervisor D Yelk motioned to adjourn the meeting. Meeting adjourned at 4:57 p.m.

Rhonda Wiedenbeck, Clerk
Town of Sun Prairie